

District: Tupelo Public School District
Section: J - Students
Policy Code: JGCDC - Administering Medications to Students

ADMINISTERING MEDICATION TO STUDENTS

BOARD POLICY

1. The Board is committed to providing a safe and healthy school environment. School principals, or their designees, may administer prescription medicines to students in their charge only under the provisions of Board policy and procedure.
2. All student medication is to be kept in a secure designated location. An exception to this provision is made for asthma and/or anaphylaxis medication, which students may self-administer in accordance with state law and District policy.
3. The District does not provide nonprescription medications for students except as provided herein, and is not responsible for storage or the administration of such medications.
4. The Board authorizes the superintendent to establish administrative procedures consistent with this policy.

JGCDC-E - Administering Medications to Students Parent Permis.pdf Parent Request for Giving Medication at School
JLCD Form 2.0512 Allergic Reaction Care Plan (ARCP)
JLCD Form 3.0512 Asthma Action Plan (AAP)
JLC Form 1.0612 Student Emergency Card
ADMINISTRATIVE PROCEDURE

1. Definitions

- 1.1. "Parent" means parent(s) or legal guardian(s).
 - 1.2. "Asthma and anaphylaxis medication" means inhaled bronchodilator and auto-injectable epinephrine.
2. Parents must request in writing that medication prescribed for their child be provided by school officials and must read and sign a copy of this policy, which will be kept on file by the principal.
 3. Medicines must be brought to the principal or designee by the parents in the original container with the pharmacy information label attached listing the name of the prescribing physician, name of the medicine, dosage and instructions for administration.
 - 3.1. The instructions should be specific, such as "before meals" or "with food," etc.
 - 3.2. Medicines will only be administered in accordance with the specific instructions on the original container pharmacy label.
 - 3.3. No more than a forty-five (45) school day supply of medication will be stored at the school. The principal or designee should return to the parent, or destroy with permission of the parent, any unused, discontinued or obsolete medication.
 - 3.4. Medicine which is not repossessed by the parent within seven (7) days of notification by school authorities will be destroyed by the principal or designee in the presence of a

witness.

4. If the student's physician has prescribed an over the counter medication for the student, it must be in an unopened, original container, with a pharmacy label showing the student's name, directions for administration and the recommended dosage. If the prescribing physician has given the parent a sample medication, the container must be labeled as stated herein.

5. Self-Administration of Asthma and Anaphylaxis Medication

Students may self-administer asthma and anaphylaxis medication only in accordance with state law and Board policy. Each student with asthma or anaphylaxis is required to have an Asthma Action Plan (AAP) or Allergic Reaction Care Plan (ARCP), signed by his/her healthcare provider and updated annually, on file at the student's school. Neither the District nor its employees shall, by law, be liable for any injury sustained by the student who has self-administered asthma or anaphylaxis medication.

6. Access to all stored medication will be limited to the principal or designee who will witness the administration of the medication.

7. Parents must complete a Student Emergency Cards for their child(ren). Parents not providing this information will be contacted by the principal or designee.

8. The following procedures will be followed in case of a medical emergency as may be deemed appropriate:

* Call 911

* Notify school nurse

* Notify parent/guardian

* Notify private physician

Adopted Date: 6/26/2012

Approved/Revised Date: 6/26/2012