



Tupelo Public School District

72 S. Green Street
Tupelo, Mississippi 38804
Attn: Finance/Purchasing Department

Purchasing Use Only

☐ W-9 Received – Domestic
☐ W-8 Received - International
☐ Added to Vendor List

Vendor Information Form

Vendor: _____
DBA: _____

Your affiliation with the Tupelo Public School District:

- ☐ Superintendent
☐ Board Member
☐ Principal
☐ Teacher
☐ Employee
☐ Spouse of one of these listed above
☐ None of the above

Federal Tax ID Number: _____
Company (on W-9): _____ **Telephone:** _____
Primary Contact: _____ **FAX:** _____
Secondary Contact: _____ **Email:** _____

Address/ City/State/Zip: _____
Remittance Address: _____

TYPE OF BUSINESS:

- | | | |
|---|---|---|
| <input type="checkbox"/> Retailer | <input type="checkbox"/> Distributor | <input type="checkbox"/> Sole Proprietorship |
| <input type="checkbox"/> Wholesaler | <input type="checkbox"/> Manufacturer | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Service Firm | <input type="checkbox"/> Manufacturer's Agent | <input type="checkbox"/> Corporation |
| <input type="checkbox"/> General Contractor | <input type="checkbox"/> Sub-Contractor | <input type="checkbox"/> Private Organization |

Nature of Business: _____

Signature: _____ **Title:** _____

Date: _____

☐ W-9 Attached – Domestic

☐ W-8 Attached – International